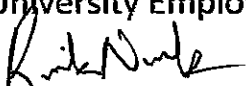


WAYNE STATE UNIVERSITY

Finance and Business Operations

To: All University Employees

From: Rick Nork, Vice President for Finance and Business Operations
Subject: **2014 Private Automobile Mileage Reimbursement Rate**
Date: December 19, 2013

The APPM Section 7.1, Travel and Transportation, indicates that the standard mileage rate for reimbursement for private automobile usage will be the same as the rate allowable by the Internal Revenue Service (IRS).

Periodically the IRS adjusts the standard mileage rates to reflect the changing cost of operating automobiles. In this regard, effective January 1, 2014 the allowable IRS rates and Wayne State University rates for mileage reimbursement are shown below;

- 56 cents per mile for business miles driven
- 23.5 cents per mile driven for medical or moving purposes

RJN/jw

PLEASE PRINT AND POST THIS NOTICE IN YOUR DEPARTMENT