

## Inter-Account Expenditure and Revenue Summary for Standing IRB Transactions

IS No.

Manually create this number using your FUND dash CURRENT DATE. For multiple submissions, end with dash NUMBER (i.e. 113130-4-20-2020-01, 02, 03, etc.)

## Service Department Instructions:

1. Attach to this form copies of work orders for items being billed

## 2. Retain for 10 years the properly approved original copy of the Standing Internal Requisition and Inter-Account Bill (form 108B)

## Charge Expenditure Cycle

Service Departme	ient Name		Grant Account * Expiration Date	Standing IRB Encumbrance Number	Amount Authorized		Debit		Transaction Code	P or F		
			(for Grants only)		Dollars		Cents	Account Index	Account Code			
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* For Grants Only			Total		\$							
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Credit Reven	ue Cycle							•	•	I	•	
Index			Account	Program	Activity	Location	Billing: D	Date I	Dept Approved by		, <u> </u>	